

Saegert Elementary Redo Policy

KISD Elementary Grading Handbook, page 3 states the following:

8. Grades of "zero" assigned for work not completed (other than those due to absences) may be changed upon the completion and submission of such assignments by the student. The teacher will have discretion over the grade assigned within the parameters of the campus or department grading procedures. • Any grade changes after the grading period closes will require the teacher to contact the campus administrator.

9. A student shall be permitted one opportunity to redo any assignment or retake any test for which the student received a failing grade. The student or parent must request the additional opportunity within 10 days of the grade being posted in the grade book. Campuses may determine additional and more specific criteria.

A teacher does not have to wait for a parent or student to request the redo opportunity. At Saegert, we intend to take a proactive approach and provide opportunities for relearning and grade improvement on an ongoing basis. However, parent and student request for redo opportunities will be granted as outlined in the KISD Elementary Grading Policy

Redo Assignments:

Formative and summative assignments for which the student earned a failing grade may be redone, one opportunity per assignment, and must occur during the school day. Assignments being corrected should not leave the school and should always be completed during school day hours. Corrections should take place within 10 days of the grading being posted.

The teacher will average the original failing grade with the second attempt grade in order to create a new grade from the average. The new grade shall not exceed a 70%.

Example #1: Lifecycle foldable- Original grade 45%, Redo grade 87%, final averaged grade 66%

Example #2: Math practice- Original grade 69%, Redo grade 90%, Final averaged grade 79.5%, and gradebook recorded grade- 70%

Redo Assessments:

Formative and summative assessments for which the student earned a failing grade may be redone, one opportunity per assessment, and must occur during the school day. All assessments being corrected should not leave the school and should always be completed during school day hours. Assessment corrections should take place within 10 days of the grading being posted.

The teacher will average the original failing grade with the second attempt grade in order to create a new grade from the average. The new grade shall not exceed a 70%.

Students will correct all incorrect or incomplete portions of an assignment or assessment (during one opportunity) in order for the teacher to calculate the second grade.

Late work:

Late work is defined as classwork or homework not turned in at the time it is due (as designated ahead of time by the classroom teacher). Teachers may deduct UP TO 10 points for a late grade.

Example: Student earns 18 out of 20 points on an assignment for a grade of 90%. Student turns assignment in 3 days late. Gradebook grade becomes and 80%. (Notice the 10 points is taken from the final percentage, not the points earned. 18 points minus 8 points becomes 10/20 correct for final grade of 50%; this is not an acceptable practice for late work.)

When a teacher gives a student a redo grade, that grade change should be communicated to parents through a note, email, phone call, etc. The posting of the new averaged grade within the Home Access Center cannot be considered a replacement for parent communication regarding redo grades.

Teachers will determine when the redo-retake opportunity will take place during the grading period and the school day. Redo and Retake opportunities will be given up until the last 7 **school** days of a grading period, in order to allow teachers time to reteach, redo and reassign a grade. Students may not redo long term projects. (These are defined as any project that is given more than a week to complete.)